



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

SANTAL BIDROHA SARDHA
SATABARSHIKI MAHAVIDYALAYA

- Name of the Head of the institution **Dr. Amit Phadikar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03227288063**
- Mobile No: **9330704628**
- Registered e-mail **sbssm.goaltore@gmail.com**
- Alternate e-mail **sbssm_goaltore@rediffmail.com**
- Address **Village: Goaltore, P.O.- Goaltore
Dist.- Paschim Medinipur**
- City/Town **Goaltore**
- State/UT **West Bengal**
- Pin Code **721128**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Vidyasagar University**
- Name of the IQAC Coordinator **Dr. Koushik Dey**
- Phone No. **03227288063**
- Alternate phone No.
- Mobile **9775579158**
- IQAC e-mail address **iqac.sbssm@gmail.com**
- Alternate e-mail address **iqac@sbssmahavidyalaya.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://sbssmahavidyalaya.ac.in/index.php/index.php?option=com_content&view=article&id=23&Itemid=0

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://sbssmahavidyalaya.ac.in/index.php?option=com_content&view=article&id=41&Itemid=0

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|-----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 1 | B+ | 2.55 | 2017 | 02/05/2017 | 01/05/2022 |

6. Date of Establishment of IQAC

09/12/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|-------------|---|--|--------|
| Dr. Koushik Dey (Physics) | DST Inspire | DST-Inspire | Year: 2018, Duration: 1825 Days | 700000 |
| Dr. Koushik Dey (Physics) | UGC-DAE CSR | UGC-DAECSR | Year: 2022, Duration: 1095 Days | 45000 |
| Dr. Suparna Chaudhury | R&D Project | DSTBT, Government of West Bengal | Year 2022- 2023, Duration: 365 Days | 80000 |

8. Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? Yes
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC has inspired the college to strictly follow the academic calendar 2022-2023 and as a result it is seen that the college is successful in organizing the programs. However, more academic activities are done in collaboration with other institutions. On the basis of the MOU some more academic activities are also done.

Faculty members of the college have scattered their knowledge in other institutions as per the MOU. Other collaborative activities also have been done in college very successfully.

Many teachers have been inspired to be involved in research work and as a result number of papers have been published in reputed journals, books etc. of national and international repute. Some teachers are engaged in their Ph.D works. The teachers are encouraged to participate in Orientation and Refresher Courses as well as short term courses too.

Three teachers have been promoted to the rank of Associate Professor and six teachers to the next higher grade under the CAS. A teacher of Santali is invited as an Expert in the 7 days National Workshop on "Finalization of Translation Equivalents in Indian Languages Art Terms in Santali" organized by National Translation Mission, Mysore at Central Institute Indian Languages, Mysore. An alumnus of Santali Department is awarded with the Sahitya Akademi Yuva Puraskar in 2023 for his short stories book, which has made the college very proud. (https://en.wikipedia.org/wiki/Bapi_Tudu)

The college has focused on decentralization of power and equal distribution of responsibilities by making of various sub committees. Motivated by the IQAC the college has decided to introduce e-governance (digital college) from the next year. In order to strengthen the library book resources the college has purchased a huge number of books on behalf of college fund.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|---|
| Signing of MOUs. | 3 MOUs have been signed. |
| Reorganization and revision of Mentorship and Feedback analysis. | Mentorships are reorganized and revised as a routine work. Feedbacks are analyzed and actions have been taken accordingly. |
| Encouraged to purchase library resources. | Books of Rs. 60,788.00 are purchased in this year. |
| Decoration of the IQAC room and functioning of Cell from its own place. | Done by the college. |
| Academic activities as per the Academic Calendar 2023-2024. | All academic activities even more than the target have been organized very successfully. |
| Initiation of field survey and project work. | All departments having field survey/project have encouraged to their students for these works. Students successfully completed field survey and project works and reported to the concerned department. |
| Extensional academic activity | 7 Seminars are organized. |
| Feedback from different stakeholders. | Students & Parents Feedback have been collected by the departments. The teachers Feedback has been collected by IQAC. Parent teacher meetings were conducted by various honours departments. |
| Students Satisfaction Survey. | Conducted. |
| Internal Academic Audit. | Conducted. |
| AISHE data submission. | Done. |

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|----------------|--------------------|
| Governing Body | 19/04/2024 |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|--|
| 1.Name of the Institution | SANTAL BIDROHA SARDHA SATABARSHIKI MAHAVIDYALAYA |
| • Name of the Head of the institution | Dr. Amit Phadikar |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 03227288063 |
| • Mobile No: | 9330704628 |
| • Registered e-mail | sbssm.goaltore@gmail.com |
| • Alternate e-mail | sbssm_goaltore@rediffmail.com |
| • Address | Village: Goaltore, P.O.- Goaltore Dist.- Paschim Medinipur |
| • City/Town | Goaltore |
| • State/UT | West Bengal |
| • Pin Code | 721128 |
| 2.Institutional status | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | Vidyasagar University |
| | |

| | | | | | |
|--|---|------|-----------------------|---------------|-------------|
| • Name of the IQAC Coordinator | Dr. Koushik Dey | | | | |
| • Phone No. | 03227288063 | | | | |
| • Alternate phone No. | | | | | |
| • Mobile | 9775579158 | | | | |
| • IQAC e-mail address | iqac.sbssm@gmail.com | | | | |
| • Alternate e-mail address | iqac@sbssmahavidyalaya.ac.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://sbssmahavidyalaya.ac.in/index.php/index.php?option=com_content&view=article&id=23&Itemid=0 | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://sbssmahavidyalaya.ac.in/index.php?option=com_content&view=article&id=41&Itemid=0 | | | | |
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| 6.Date of Establishment of IQAC | | | 09/12/2013 | | |
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| | | | | | |

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| Internal Academic Audit. | Conducted. |
| AISHE data submission. | Done. |
| 13. Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |

| | |
|----------------|--------------------|
| Name | Date of meeting(s) |
| Governing Body | 19/04/2024 |

14. Whether institutional data submitted to AISHE

| | |
|------|--------------------|
| Year | Date of Submission |
| 2024 | 28/02/2024 |

15. Multidisciplinary / interdisciplinary

The college Santal Bidroha Sardha Satabarshiki Mahavidyalaya provides a holistic multidisciplinary educational environment. The college has been offering study on multidisciplinary and interdisciplinary subjects to the students since the introduction of the CBCS pattern with the Semester system in the year 2017 in all science subjects and in 2018 in all humanities subjects by the affiliating university. Over and above, all students are being offered Environmental Studies as a common program. By introduction of Add on Courses and signing in MOUs students of the college are also being offered interdisciplinary programs.

16. Academic bank of credits (ABC):

Academic Bank of Credits of the students of our college is maintained not by virtual or digital but it is maintained by documented records. The information on the credits earned by individual students are availed from our college office through hardcopy. Students are also advised to create an account on Google to preserve their academic credits, certificates, and other such records. They are also advised to visit the website of the National Academic Depository (NAD) which is a 24/7 online storehouse of all academic awards viz. certificates, diplomas, degrees, mark sheets, etc.

17. Skill development:

The college has been effortlessly trying to identify various skills rest in the students, teachers, and non-teaching staff of the college. Suppose a student has eloquent power of speaking, then he/she is selected for the Youth Parliament program, Cultural Meet of the college and University, etc. The college also takes care of such skills like computer, accounting, management, etc. found in other stakeholders, the authority entrusts him/her with the extra duties/responsibilities.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language,

culture, using online course)

- The college does not offer online courses on "Integration of Indian Knowledge System (teaching in Indian Language & Culture) separately. But as a part of the syllabus of Sanskrit, Bengali, and Santali such courses are studied.
- In 2nd semester of the Sanskrit Department, the course called GE-2 (Indian Culture and Social Issues) is studied. Indian culture and civilization, multi-cultural society, Indo-Islamic tradition, Dharma as an ever evolving phenomenon, classical law of India, Identity of women, etc. are the salient features of the course. The Department also tenders the course called GE-4 (Nationalism and Indian Literature). The prominent characteristics of the course are the definition & meaning of Indian nation & nationality, Constituent elements of Nation, Essential factors of Nationality, National integration, Patriotism, Freedom, Religious Tolerance, National Pride, National Consciousness, Citizenship, National symbols, emblem & flag of India, National Anthem, Origin, development and concept of 'Rastra' etc.
- The Department of Bengali offers a paper called GE-4 through which social, philosophical, and political thoughts are taught. In GE-1 of this department, the history of religion, culture, folklore, etc. are also taught.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college tries to focus on "Outcome-based Education (OBE)" among the students by assigning Mentorship to experienced teachers. The mentors along with the Head of departments look after classes in the college, inform opportunities in the respective subjects and finally evaluate the progress in OBE. The Head of departments under the leadership of Mentors incorporates (1) a theory of education, (2) a systematic structure for education, and (3) a specific approach to instructional practice. They organize the entire system of teaching-learning & practices towards what are considered essentially for the learners to be successful at the end of each semester. The team of OBE focuses on (1) life skills, (2) basic skills, (3) professional and vocational skills, (4) intellectual skills and (5) interpersonal and personal skills. In the OBE system, students are given grades and rankings compared to each other. Other faculties are instructed to provide study materials through this system also. Finally, it is observed that the students are attracting towards classroom. It is also observed that the students are feeling responsible for their own learning.

| | |
|---|---------------------------|
| 20.Distance education/online education: | |
| NA | |
| Extended Profile | |
| 1.Programme | |
| 1.1 Number of courses offered by the institution across all programs during the year | 19 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 1443 |
| File Description | Documents |
| Data Template | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 601 |
| File Description | Documents |
| Data Template | View File |
| 2.3 Number of outgoing/ final year students during the year | 348 |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 50 |

| File Description | Documents |
|---|---------------------------|
| Data Template | View File |
| 3.2 Number of Sanctioned posts during the year | 27 |
| File Description | Documents |
| Data Template | No File Uploaded |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 22 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 179.6 |
| 4.3 Total number of computers on campus for academic purposes | 90 |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| <ul style="list-style-type: none"> • The college has followed the curriculum of the affiliating university which is based on UGC's uniform syllabus. • To ensure an effective curriculum the college has introduced a Lesson Plan of each teacher, Program Specific Outcomes and Mentorships. The Lesson Plan is prepared from the very beginning of the academic session. • The Academic Calendars of both college and Vidyasagar University are uploaded in the college website. Also they are sent to the WhatsApp group of each program. • The faculty members are concerned about covering their syllabus within the time frame. • Internal Assessments in various forms like Assignments, Class Tests, and Seminar presentations are held properly. • The Chair has monitored the effective implementation of the | |

Academic Calendar throughout the year.

- The faculty members have provided study materials along with last year's questions to the students in each Unit of the syllabus and taken feedback from them from time to time.
- Study tours, Educational field visits, industrial visits, etc. have also been conducted to ensure an effective curriculum.
- The Guest lectures, Expert lectures, and Special lectures are done in the college campus.
- The college has encouraged the faculties to participate in Orientation, Short Term Courses, and Refresher Courses for effective teaching.
- To verify the effective curriculum the college has collected feedback from the faculties, students, alumni and parents.
- The college has organized a competition for publishing Wall Magazines of the college.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The college has introduced continuous assessments (CA) of students in terms of Assignments, Seminar and Class-Test (CT). Each student of each Semester appears for internal assessments of 10 marks each for every Honours/General paper either in the form of an Assignment or CT or Seminar, besides, 5 marks more from class present.
- The affiliating university has taken the End Semester Exam for 60 marks on each theoretical paper of the Honours/General course in Arts. In the case of the Science program, 40 marks are allocated for theoretical papers out of 60 in Honours/General courses. Total marks 75 are allocated for CC, DSE, and GE. The papers namely, AECC in English/MIL/ENVS and SEC which carry 50 marks each.
- The faculties are involved in continuous assessment and evaluation. The Internal Assessment Committee has prepared a schedule of all such examinations. The Departmental Heads are entrusted with the charge of paper setting and assigning the duty of invigilation and evaluations.
- The college website and Google Services were utilized to

implement the following activities, generating study material, and student assignments. The schedule for the assignments is notified to the students. WhatsApp groups are used for updating all the exam notices to each of the students.

| File Description | Documents |
|--------------------------------------|---------------------------|
| Upload relevant supporting documents | View File |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1120

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

7

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The college believes in integrating cross-cutting issues relevant to professional ethics, gender, human values,

environment, and sustainability to ensure the holistic development of the students.

- Cross-cutting issues relevant to Gender, Human Values, and Professional Ethics are covered in the prescribed syllabi of the university in various subjects in the form of topics, chapters, and co-curricular activities.
- The college imparts moral ethics, gender, human values, environment and sustainability as extra curriculum and implements these issues among the students during NSS and Cultural programs.
- At the beginning of the academic session, the college organizes an induction program for the students.
- Moral and human values are discussed with the students in the induction program and their importance is explained to the students.
- As an integral part of student engagement in social activities during their program of study, the college also mandates all the students to enroll as NSS volunteers. It aims at inculcating values, ethics, and socially responsible qualities. Students organize awareness campaigns, debates, etc.
- In view of community services like blood donation camps, health checkup camps, hygiene and health workshops, environment awareness camps, river cleanliness drive, gender issues etc.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

675

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

| | |
|--|---------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|--|---------------------|

| File Description | Documents |
|--|------------------|
| URL for stakeholder feedback report | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | No File Uploaded |

| | |
|---|---|
| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1262

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

296

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Usually the college assesses the learning levels of the students, after admission and organizes a special program for advanced learners and slow learners.
- As per the instruction of the Teacher-in-Charge the Routine Sub Committee for this purpose is made in which a specific hour/class per week is allotted for the slow learners.
- The routine was provided to those students who were identified by the teachers of the respective departments. The slow learners are identified on the basis of their performance during continuous internal evaluation, assignments/tutorials, and performance in the End Semester Examination.
- The advanced learners were provided several opportunities to develop their knowledge and skills. They were encouraged to participate and present papers in Students' Seminars, Inter College Competitions and various co-curricular activities such as debates, problem solving, design competitions etc.
- The meritorious students who has obtained very good marks in the 6th Semester exam were trained in selecting PG colleges/Universities for PG courses through counseling.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Link for additional Information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1443 | 50 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The college has been practicing a teaching methodology that focuses on tendering education through a student centric approach.
- In addition to the traditional teaching-learning methods, the institute is highly interested in providing innovative methods for enriching learning experiences. The college has organized methodologies such as Seminars, special lectures, and case studies such as field work, projects & Assignment--based-methods are used.
- Lectures by eminent experts are organized to supplement the teaching process and provide experiential learning.
- The ICT-enabled teaching methods have been made available.
- The faculty members have fostered a learning environment by engaging in rich experiential content of teaching through experience, demonstration, visual aids, presenting papers, and analysing case studies.
- The Student Seminars are organized in which the papers are presented by the students on various relevant topics.
- Teachers have made classes as interactive as much as possible and encourage innovative thought. The Field Work and Projects are some of the means utilized by them.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Almost all teachers use ICT-enabled tools for the effective teaching-learning process.
- It is necessary for the students to learn the latest technologies for ready to compete.
- To overcome the situation, teachers have used to combine technology and traditional methods during teaching.

- The faculty members prepare PowerPoint presentations for the teaching.
- Student seminars and such other academic activities are organized in the Smart Classroom of the college.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

14

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

518

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college has followed a standard, transparent, and robust evaluation system. At the very beginning of the session. The schedule of Internal Assessment (IA) is communicated to the students in the college website.
- The HOI has conducted meetings of the faculty members and directed them to ensure effective implementation of the evaluation process. The students who are admitted for the concerned course as per merit are assessed continuously through the processes as follows:
 - Unit Tests,
 - Assignments Submission,
 - Field Visit / Field Work,

- Seminars Presentation.
- After the completion of the IA, the performance of the students is communicated through WhatsApp Groups. Personal guidance is given to the poor-performing students after their assessments. For transparent and robust IA, the following mechanisms are conducted:
 - Internal Examination Committee.
 - Question Paper Setting.
 - Conduct of Examination.
 - Result display
 - Interaction with students regarding their performance.
- The IA is an effective tool for evaluating the students in an appropriate manner. IA increases the interest of the student in learning and attending the classes.
- The seminar presentation improves the communication skills of the students which is very essential to face the interviews in the future. Thus transparently and robustly IA is conducted in our college.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The Examination Committee collects the grievances and sends them to the Head of the respective department. The grievances which are addressed to the External Examination conducted by the university are also solved by the Exam Center Committee. This committee is formed as per the direction of VU. Two Supervisors among the faculty members are mainly overcome the problems.
- The college has a well-organized mechanism for redressing grievances. Students can approach to the teachers and the Principal to redress the examination related grievance within a stipulated time period.
- The internal examination committee itself looks after the complaints or grievances related to the internal examination and takes necessary steps to redress them.
- The grievances related to the end-semester examination are forwarded to the University Grievances Cell.
- Students who were dissatisfied with their results of university examinations can apply for

Revaluation/Reassessment to the University.

- For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the university level.

The norms regarding grievances are displayed on the University website.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

1. Hard copies of syllabi and lesson plans of each teacher are made available in the respective department.
2. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and other related meetings of the Sub Committees.
3. The students are also made aware of the same through Tutorial Classes.
4. Workshops are conducted to develop educational objectives and learning outcomes.
5. Students go through a well-defined study program for all-round development.
6. Students from the science department use technology for experimental design and implementation, analysis of experimental data and numerical methods in problem solving at the Common Research Lab.
7. Students of the Chemistry Department gain an understanding of methods of analysis related to chemical analysis such as detection of elements at their labs.
8. Students of the Zoology Department analyze relationships among animals, plants, microbes, and the environment at their lab.
9. Students of Mathematics understand the foundation of

Mathematics and perform basic computation in higher Mathematics.

10. Students of Nutrition are trained with scientific knowledge about food and nutrition at their lab.

| File Description | Documents |
|--|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://drive.google.com/drive/folders/1176-fXhHSDek_tCs3l0lzsU3vPykg1mD?usp=drive_link |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- At the beginning of the academic session Induction meeting is called. The Principal explains objectives of the course to the students in this meeting with help of experienced faculties.
- Each Program has a defined set of course outcomes and corresponding evaluation criteria. The course outcomes are mapped to the program outcomes which are used to provide the quantitative measurement of how well the program outcomes are achieved.
- The performance of the students in the examinations during the semester in each Program is used to compute the level of attainment of the students.
- A regular assessment and evaluation of the students are done. Attendance of the students is given priority as it leads to punctuality.
- Written tests are conducted for the development of written skill and clear expression of thought. Regular tests and assessments are held to enhance their knowledge of subjects to attain a particular level.
- All teachers assess semester-wise evaluation reports. The objective and outcomes are properly planned for the testing and evaluation of students.

Assessment methods include direct and indirect methods. The process of course outcome assessment by direct method is based on mid examinations, semester end examination and questionnaire.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://drive.google.com/drive/folders/1a6xd_YYVQxFZy4jnHfmJ-LleVaLjz-av?usp=drive_link |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

348

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sbssmahavidyalaya.ac.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

8.25

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

| File Description | Documents |
|---|--|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | https://online-inspire.gov.in/ , https://www.csr.res.in/ |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

8

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

- The college has four NSS Units which extend activities to the neighborhood communities of the locality, sensitizing students to social issues for their holistic development and impact thereof in the year 2022-2023.
- The Units have organized a Blood Donation Camp in collaboration with Midnapore Medical College and Hospital.
- As a regular program, the college has extended its cultural activities with the Midnapore Book Fair.
- Also, Tobacco control and awareness programs namely, AIDS & dengue awareness, Swachha Bharat Abhijan, etc. are organized in the college.
- The college has attempted to provide community service through the NSS volunteers through which characters and the

self-respect of work are built in them.

- The institutional effort is to inspire an essence of self-sacrificing service and promote respect for all human beings. Hence, the college commences some extension activities giving the most priority to care about the noble waves, environmental awareness and social commitments, etc.
- The institution has provided a space for the local school students to get the opportunity to explore the possibilities of higher education.
- Various extension activities sensitize students on social issues through NSS and various departmental levels are also done regularly.
- Campus Cleaning program, seminar organization, arrangement of debate, etc. are done regularly.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1275

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

| File Description | Documents |
|---|------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college provides infrastructural facilitates to both teachers and students for the purpose of teaching & learning.
- We have adequate classrooms with LCD projectors.
- All lab-based Departments have their own laboratories with a Language Lab separately.
- The college also provides a Central Research Lab for both the communities.
- There is a Computer Lab and total 74 divices with LAN with 24 hours internet facility.
- The campus is fully made with Wi-Fi service
- We have also a Seminar hall, Smart Classroom and Language Lab with ICT and internet facility.
- Each Department has their own departmental room with library facility apart from the Central Library.
- The college facilitates a vast playground named Sanaka Stadium and a beautiful Garden infront of the college.
- 4 NSS Units

Details of infrastructure and Physical facilities

Sl. No.

Particulars

Quantity

1

Administrative building

1

2

Classrooms

22

3

ICT enabled Classrooms

19

4

Department

19

5

Science Laboratories

22

6

Digital Language Laboratory

01

7

Central Research Laboratory

01

8

Central Library

01

9

Departmental Library

17

10

Staffroom

19

11

Canteen

01

12

Meeting Hall

02

13

Ramp

02

14

Disable friendly toilet

01

15

Garden

01

16

Parking Zone

02

17

Hostel

01

18

Water cooler cum purifier

04

19

Aqua guard

08

20

LED screen

05

21

TV

01

22

Cash Counting Machine

01

23

Air Conditioner

12

24

Refrigerator

04

25

Matrix safen2414 KL Black

01

26

Almirah Steel

35

27

RACK (Wooden + Steel)

35

28

DICE(Wooden)

22

29

Revolving Tool

30

30

Bench

520

31

Table

191

32

Chair

240

33

Tool

116

34

Guest Room

01

35

Computer

70

36

Laptop

20

37

Tab

01

38

Fan

218

39

Tube Light

335

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://drive.google.com/file/d/1LVFnFN3c5vP9j0t1GnexC1HARMhn-YD2/view?usp=drive_link |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college provides adequate facilities for Cultural activities and encourages students to participate in University/Zonal/State/National Level competitions. As a part of regular practice, the college organizes Cultural Meet every year by inviting experts of nearby localities, other colleges, concerned BDO office etc.
- As per our academic calendar we organize Hool Diwas, World Sanskrit Day, Vidyasagar Jayanti, Rabindra Jayanti, Yuva Diwas, International Yoga Day, Freshers'Welcome, Socio-cultural Meet etc.
- The NSS Units of our college has organized International Yoga Day. The NSS Units are very much enthusiastic in observing all programmes as per the instructions and guidelines provided by the affiliating university VU in time.
- The college has a vast Playground named Sanaka Stadium, where the Annual Sports is organized. Students are also facilitated indoor games in their Commonrooms of Boys and Girls separately. Since the college has the Department of Physical Education, hence, gymnasium for all stakeholders has been made available from the very beginning of the introduction of the subject. More and more sports equipment for the Department of Physical Education have been procured on behalf of the RUSA 2.0.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

179.6

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- The college facilitates Integrated Library Management System (ILMS) in the central Library.
- The central library of the college is well equipped with modern facilities.
- The library resources are available in various format (print and non-print).
- The library is fully automated using library management software COHA version.

- The OPAC (Online Public Access Catalogue) service for library users in the college campus has been made available.
- The college also has subscribed N-LIST (National Library and Information Services Infrastructure for Scholarly content) program for library users. The N-LIST covered for more than 6000 journals, 199500 e-books and 600000 e-books through NDL.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.66

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

129.03

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The Institution has different types of IT facilities, like laptops, desktops, printers, smartboards, projectors, etc.
- All the academic buildings have Wi-Fi and Lan internet facilities.
- Few rooms have the audio and video monitoring system also.
- The Institute has set up a server to operate the whole office work.
- The Institute has intercom facilities, digital notice boards, a dedicated computer lab etc.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

90

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.64

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities:The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of Library management and learning resources. **IT:**The institute has almost adequate number of computers(90 no.) with internet / Wi-Fi connections and utility softwares. Computer systems, UPS, Softwares and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. Working condition of audio system, LCD projectors etc. are checked on regular basis. **Classrooms, Seminar Hall:**Classrooms and seminar hall are provided with enough seating capacity and LCD projectors. Cleanliness of classrooms, Conference Hall, Smart Classroom is maintained on regular basis. **Laboratory:**Laboratories

are regularly maintained by the Laboratory attendants. Records of equipment are maintained in Dead-stock Register (DSR) as per the process. Equipment are maintained properly, calibrated and serviced periodically. Maintenance of other support systems: Housekeeping for regular cleanliness of corridors, washroom, classrooms, laboratories and premises is done by casual non-teaching staff.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1407

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |
| File Description | Documents |
| Link to institutional website | Nil |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 18 | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 18 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |
| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student | A. All of the above |

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

99

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college actively participate in various co-curricular, extracurricular and cultural activities such as cultural fest, workshop, inter college competition, departmental competitions, seminars and talks. Students also engage themselves in diverse sports activities at state, zonal, national and university levels. The college organizes and participates in various sports competition and our college teams bagged prizes in various inter college, state and national level events. The college has student representative in various sub committees like Cultural & Sports, NSS, Celebration Committee, Puja Committee, Magazine, Alumni Association, Women Cell, Common Room, Hostel Committee etc. It is ensured that there is equal participation of both male and female students in each committee.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Our college is the only higher educational institution of the Block namely, Garhbeta-II of West Midnapore. As the college is situated in the rural area the mission and vision of the college is to generate employability of the subject offered by the college as well as potency within the students to contest against students of urban areas. The main aim of the college is to prosper potential ability of the rural youths of the locality which is mainly inhabited by SC, ST and other backward class community.
- The institution is committed to provide qualitative higher education with encompassing capacity building for knowledge economy towards progress of rural populace particularly socio-economically disadvantaged groups with special focus on rural women. Rural women are provided with educational opportunities to become economically and socially equal.
- The college caters to the need of education and enlightenment to the students of the vast adjoining locality and are from socio-economically disadvantaged in terms of education and women empowerment.
- Also the prime objective in establishing the college in the rural area is to educate and empower women who hail from

socially down trodden, economically marginalized and educationally backward communities. Therefore, the institute has taken a number of initiatives to empower rural populace with focus on Women Empowerment to achieve its mission for spreading higher education among the remote, rural villages of Pachim Midnapore District, West Bengal.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://sbssmahavidyalaya.ac.in/index.php?option=com_content&view=article&id=32&Itemid=0 |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The college believes in ineffective leadership which is visible in various institutional practices like decentralization and participative management. The HOI interacts with the ICs time to time or calls meetings of the concerned sub committees. These meetings usually take policy decisions and devise operational procedures. This reduces the considerable workload of the office and generates valuable experiences among the faculty members to tackle day to day problems and handle unforeseen challenges.
- The college also tries to modify or apply correction on the basis of past experiences. Each department functions as an autonomous unit in teaching and learnings. As a result, it is seen that departmental seminars, special lectures, students seminars and such other academic activities are successfully organised.
- Teachers' Council and IQAC has been given so autonomy that they can function next to the Governing Body of the college. No decision of IQAC and Teachers' Council is left to execute by the highest body (GB) of the college.
- Other sub committees also function independently with a participate management with other bodies. This shows that the college complies with the practice of decentralization mode of administration.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **Admission of Students:** Online Admission Committee of the institution ensures a justified and proper admission system in the college strictly on the basis of merit. Online application process is quite transparent, efficient and userfriendly.
- **Preparation for Students:** The institution sincerely works to prepare the students for their higher studies. Apart from the routine academic classes, the students are also given exposure to sports and seminar.
- **Research and Development:** Basic laboratory facilities, necessary equipments, are provided as far as possible to the faculty members to carry out the research projects.
- **Examination and Evaluation:** Institution adheres to the norms of evolution pattern set by the affiliating university. Internal marks are given on the basis of home assignment, projects, class test, term exam etc.
- **Teaching and Learning:** For teaching, especially in Humanities and Commerce Departments, presently the teachers are using laptops and LCD projectors in the classrooms to make the teaching learning process more interactive. Some departments use different academic software's ensure advanced learning process. Internet access is provided to students under the supervision of teachers.
- **Curriculum Development:** The Institution implements the syllabus and curriculum of Vidyasagar University, Midnapore. Since the college is affiliated to this University, there is no scope of development of curriculum by its own capacity.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The functioning of the various bodies of the college in policy making, administrative setup, appointment, service rules and procedures is effective and efficient.
- The college maintains service books of all permanent incumbents.
- Any appointment of the college may it be a Guest Faculty or a Casual staff is made through an Expert Committee and on purely merit and interview basis.
- All kinds of receive-payment of the college are made through online mode.
- Yearly budget is prepared.
- The Governing Body of the college approves the planning and development plans approved by the IQAC and the Finance Committee.
- The college has undertaken a number of developmental works by utilizing college development funds.
- Planning and development has been done on infrastructure both physical and academic.
- The college administration runs as per the policies and direction of the Govt. Since it is a Govt. aided institution most of its administrative work has been done adherence to Govt. guidelines as provided through e-mode.
- Latest softwares are used for smooth operation of the administration.
- Most of the Accounts documentation is digitally maintained.
- Maximum administrative functions are now digitized using office software.
- Administrative feedback from students is taken online separately.
- Taking the help of e-transactions, online salary of the staff, arrear bills, NPS, GPF, EPF etc., are done through HRMS and IFMS portal.
- The college expenditures are audited by the authorized audit

team of the Govt. of West Bengal.

| File Description | Documents |
|---|---------------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- The college implements various welfare measures for both teaching and non-teaching staff.
- Faculty members are permitted to attend Orientation and Refresher Programs on duty leave.
- Casual leave, Maternity leave, Medical leave, and Earned leave are provided to the faculty members.
- Funds are provided to non-teaching staff as interest-free loans in case of emergencies.
- Gymnasium facilities are available for staff members.
- Teachers in UGC Scale and Non Teaching Staff when join the college first time in a substantial post, they are paid refundable advance salary (partially) from the college fund until the Pay Fixation by DPI, Government of West Bengal is made.

- Cares for health through Health Care Centre as and when they need.
- There is a full fledged canteen in the campus which caters food and snacks at reasonable price to the staff and students.
- Non-teaching staff Association represents their grievances to the management and seek redressal.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

| File Description | Documents |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Self-appraisal is prepared by each teacher in a standard proforma detailing the academic performance & achievements. The self-appraisal form seeks the details such as of teaching-learning & evaluation related activities; co-curricular, extension &

professional development related activities; professional related contributions; research related contribution; conferences, seminars, workshops, training programs and involvement in institutional activities. The HOI intervenes and addresses possible areas of improvement. The HOI evaluates these with each teacher, motivating her/him to look at specific areas where growth is needed. Efforts are made to motivate parents to process feedback forms on the college. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. The outcome of the appraisal is communicated to the employee with appreciations and suggestions if any. Following are the some of the measures suggested in light of the review of the performance appraisal report.

- Enhance competency through strengthening knowledge in the subject.
- Increase interaction with the students and promote participation in the learning.
- Concentrate on research and development activities.

The HOI directly interacts with the Non-Teaching staff and verify the performance of them by calling meeting every fortnight. Spoken English, Draft writings etc. are taught to them by the teachers of English Department. The NTS are encouraged to visit library and participate in games and sports as well as in cultural program. Every year in winter season tour and picnic with Faculties and NTS are organized.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college's accounts undergo regular auditing, both internally and externally. Internal audits are conducted by auditors appointed by the Governing Body, while external audits are performed by Government Auditors designated by the Department of

Higher Education, Government of West Bengal. Subsequently, audit reports are presented to the Governing Body for thorough analysis and any required action.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The main source for generating fund of the college is students' fees and Government (State & Central) aids. The fund which is collected from students are utilized in favour of various welfare of the college pertaining to teaching learning like payment to Guest Teachers, Examination, Laboratories, Books and Sports equipment. Also a few funds are utilized for Socio-Cultural programs, Community service, students' free-ship, Civil & repairing works, electricity etc. The fund which is received from the Govt. is utilized properly in a time-bound manner and the Utilization Certificate is also prepared and submitted to the concerned Govt. Department.
- Funds towards Research Project are released on topmost priority. The college has a Finance Committee and Purchase Committee to mobilize funds in rational manner.
- Funds of RUSA 2.0 are mobilized and utilized properly as

perrules and regulations of State Office of RUSA, Bikash Bhavan, Salt Lake.

- The receive-payment system of the college is made online from the year 2020.
- The bank interest of a concerned fund is also credited to the same account and utilized for the same purpose.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The IQAC has contributed by better coordination and communication to the departmental heads at the beginning of each academic session to coordinate work allotments of teachers is done by the IQAC so that teachers with specialized skills are utilized optimally for duties in other departments as well.
- IQAC has been encouraging teachers to prepare files for CAS. The cell has been able to mobilize Departments to organize webinars of national and international repute. A Bulletin of the academic activities has been published in an electronic form.
- The cell is very much active to maintain contact with the students to enhance the quality of student life through creating WhatsApp groups of each Department. It also encourages teachers to form a Mentor group for slow learners.
- The IQACinspires authority to publish college magazine, wall magazine, prospectus, bulletin etc.
- In brief, the cell:
 - aims to promote quality culture as the prime concern of Higher Education Institutions through institutionalizing and internalizing all the quality enhancing and sustaining initiatives taken with internal and external support,
 - to develop a mechanism to promote conscious, consistent and catalytic action plans to improve the academic and administrative performance of the institution,

- to promote institutional quality enhancement and sustenance through the internalization of quality culture and institutionalization of the best practices.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Basically, it is performed through Feedback and analyzing the same. The feedback is further analysed through committee discussion consisting of HOI and faculty members.
- The feedback is obtained from students, parents, teachers and alumni.
- Feedbacks are analyzed at upper management and the action taken once the feedback is received. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Observations on general trends are also made.
- Implementation of Blended Learning (offline and online learning) in the current situation-Implementation of online learning through online platforms like Google Meet, using LMS as a teaching tool, and Digital library. Assessment through online tests and assignments.
- Sensitising and Training teachers in innovative trends and methodologies through Seminars, webinars, and workshops.
- Monitoring the academic activities-formulation of the academic calendar, and analysis of feedback from stakeholders for concrete actions towards redressal of grievances/shortcomings are the activities that are targeted towards quality assurance. University performance of the students is analysed to get a better feel of departments which may require revamping in terms of manpower or teaching

aids.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our institution always aims to maintain equal opportunities for both men and women among all stakeholders. The college considers gender equality as utmost importance and strongly prefers to form committees in which men and women are equally represented and involved in decision making. To mention a few measures are: (1) Internal Complaints Committee, (2) Women's Cell etc.
- In addition to these the college has a duly constituted Anti-Ragging Cell and Discipline Committee to ensure safety and

to protect the interests of all female stakeholders.

- All the committees/cells ensure compliance with the provision of UGC regulation 2009 at the institute level as well as the provisions of any law for the time being in force concerning ragging.
- To spread awareness among the girls' students some special papers as prescribed in the syllabus on Women's Writing (English literature, Sem-V, CC-12, Philosophy, GE-2, Political Science - Sem-1, CC-1) are taught in the classes to spread knowledge and awareness of women's rights, patriarchal oppression etc.
- A separate Common Room for girl students is made available in the campus.
- Lady Attendants are engaged in the Girl's Common Room.

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management:** All solid wastes like, paper, metal, glass, dry waste, e-waste. are separated in different bins in the college and resold to the local vendor. Bins are kept in

classrooms, laboratories and toilets at each floor. Solid and liquid wastes generated in the science laboratories are collected separately and disposed time to time. The solid wastes generated from the garden are used in a vermicomposting pit to generate manure which is used for gardening purpose.

- **Liquid waste management:** The liquid wastes generated in the laboratories like Chemistry, Botany, and Zoology are disposed of. The harmful wastewater/ Nontoxic chemicals emitted from the lab during the experimentation are also disposed of. Liquid wastes are managed through proper sanitary pipes which are connected to a safety tank in underground. Safety tanks are designed at the corner of our college.
- **Biomedical wastes and hazardous chemicals and radioactive wastes** are not produced in this campus. Waste recycling system does not exist in this campus.
- **E-waste management:** The waste computers and computer peripherals are first marked as scraps by the respective department and then checked by ICT Committee. E-waste like batteries, print cartridges, and old/obsolete computers is sold to vendors for recycling.
- **Waste recycling system:** Biomedical wastes, hazardous chemicals and radioactive wastes are not produced in this campus. Waste recycling system does not exist in this campus.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|------------------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants | A. Any 4 or All of the above |
| File Description | Documents |
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents | View File |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
| File Description | Documents |
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment | B. Any 3 of the above |

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The institution believes in equality of all cultures and traditions. As an evident from the fact that students belonging to different caste, creed and religion are studying without any discrimination in this college. Students from minority community study Sanskrit in this college. Though the institution has diverse socio-cultural and different linguistic background we do not have any intolerance towards cultural, regional, linguistic, communal, socio economic and other diversities.
- Our college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The socially-backwards students like ST/SC/OBC (non-creamy layer)/ Minorities are offered special privileges for admission by relaxation of the entry marks, by offering different types of incentives and scholarship opportunities from the college resources of State Government and UGC.
- The college has code of ethics for students and a separate code of ethics for teachers and other employees. All are

followed irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting experts and prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachha Bharat, etc. involving students by NSS Units. The college has concerned sub committees to the conduct various programs during the year. The four NSS units of our college have started exclusively to encourage the students and the units are successfully conducting activities to serve the society of nearby localities called 'Adopted Village'. Guest lectures, special lectures and workshops are arranged by eminent personalities of national repute. They deliver lectures on ethics, values, duties, and responsibilities emphasizing on environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in elocution, debates, and class presentation.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes

A. All of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college celebrates and organizes national and international commemorative days, events and festivals like World Sanskrit Day, World AIDS Day, Cancer Day, International Yoga Day etc. as a part of its regular activities. To execute the programs the college has formed various Sub-Committees. The schedule of the programs is decided in the Committees. The Sub Committees provide feedback on all aspects of the program and respective courses.
- Organization of Special Events like the celebration of Teachers' Day on 5th Sept and International Mother Language Day on 21st Feb every year by honoring teachers and mother tongues respectively.
- National celebrations that include Independence Day, Republic Day, National Science Day, National Sports Day, National Youth Day performed on regular basis.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- The alumnus Bapi Tudu of Santali Department has received the Youth Sahitya Academy Award from the Government of India in the year 2023. His foundation of literary activity was laid down in this college.
- One research scholar of Vidyasagar University under the Guidance of Dr. Sankar Kumar Dey, Associate Professor in Physiology of this college received Ph.D award.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Santal Bidroha Sardha Satabarshiki Mahavidyalaya is located in a rural, backward area of Jungle Mahal of West Midnapore District. Our institutional distinctiveness lies in the fact that due to its location status where a significant student population hails from financially backward and first generation learner, our primary target and challenge is to provide our students with the opportunity for Higher Education at a minimum financial cost. Our college has upgraded itself as per need of the hour. The official Website, Facebook page and WhatsApp groups have been used effectively for the interchange of information and as modes of communication with students. Official YouTube channel is effectively used as a teaching tool along with G-suite accounts for live Google meet classes.

Scholarships from government and non-government sources have been made available to ensure a reduced dropout. Counseling for both students and often parents by the mentor group also ensures that the student does not leave the college without fulfilling their pursuit of higher education. In addition to conventional teaching-learning, Skill-based training in Hardware, Soft Skill development,

Basic Computer training, is done after class hours to empower them with various skills for self-reliance and entrepreneurship development and to make them job-ready.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

The Plans of various action for the next academic year 2023-2024 as proposed by the college are:

- Organization of National and International Level Seminars/Conferences/Special Lectures/ Workshop.
- Teachers will be inspired to Research activities.
- 2nd storied construction of Rani Siromani Girls' Hostel as per the proposal mentioned in RUSA 2.0.
- Purchase of books and COHA software for library, Laboratory equipment and other academic infrastructures for improving the teaching-learning research of the college.
- Collaborative works with other colleges/institutions as MOU and introduction of several Add on courses.
- Alumni Association's Registration which is pending for a long period.
- Creation of Mentorship.
- Recreation of Language Lab.
- Creation of Common Research Lab which pending for a long time.
- Joining of 2nd Floor of A Block with B Block front portion.
- Creation of Medicinal Plant Garden.
- Renovation of Sanaka Stadium (college's playground.)
- Engagement of more Guest Teachers and skilled casual staff.
- New set up of IQAC room with decoration.
- Introduction of PG courses.